



CITIZENSHIP Canada

Application for Canadian Citizenship Under Subsection 5(1)

Adults (18 years of age and older)



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Adults (CIT 0002)

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**Cette trousse est également
disponible en français**

Important information

If you need help with this application kit or you want to obtain another type of kit, please visit our web site at <http://www.cic.gc.ca> or phone a Call Centre. **The Call Centres are accessible only in Canada.**

If you live outside of Canada, refer to our web site or contact the Canadian Embassy, High Commission or Consulate for information.

Location	Phone Number	Remarks
If you are in MONTREAL or surrounding area, call	(514) 496-1010	To speak with an operator, call between 07:00 and 17:00 EST
If you are in TORONTO , GREATER TORONTO or MISSISSAUGA, call	(416) 973-4444	To speak with an operator, call between 08:00 and 16:00 EST
If you are in VANCOUVER or local calling area, call	(604) 666-2171	To speak with an operator, call between 08:00 and 16:00 PST
If you are ANYWHERE ELSE in CANADA , call	1-888-242-2100	Toll free number
If you have a hearing disability and use a teletypewriter, you may access our TTY service at	1-888-576-8502	Service is accessible Monday to Friday, between 07:00 and 19:00 EST Toll free number

Using the Call Centre Service

The Call Centre system can help answer some of your questions and can be used to order application kits. It is available 24 hours a day. It is an automated system that can be accessed using a touch tone phone. If you don't have a touch tone phone or need to speak to an agent, you must call during normal working hours.

To access the automated service, dial the applicable number above. Have a pen and paper ready to record the information you receive. Select the language you want to use, either "1" for English or "2" for French. Next, select the service you want to use:

- Press "1" for Citizenship information
- Press "2" for Immigration information
- Press "3" to advise us of your change of address
- Press "4" for information on passports, birth certificates or other documents

Citizenship Application Kits

Canadian Citizenship (Adults)
Canadian Citizenship (Minors)
Search of Citizenship Records

Citizenship Certificate (Proof from Inside Canada)
Citizenship Certificate (Proof from Outside Canada)

To obtain information on the following application forms, you must speak to a Call Centre agent

Application for Citizenship under paragraph 5(2)(b)
Resumption
Renunciation
Retention

This guide is not a legal document. Detailed eligibility requirements are available through the *Citizenship Act* and *Regulations* or through one of the CIC Call Centres. Programs or services may change with little notice; details should be verified with the Call Centre.

Overview

To apply for citizenship for your child, complete the form “**Application for Canadian Citizenship — Minors**” (form number CIT 0003)

Before you apply

Read the instructions **carefully**. They contain important information. Be sure you are eligible the day before you sign and date your application. There is no refund of the processing fee if you apply before you are eligible for citizenship.

You could lose your present nationality or citizenship if you become a Canadian citizen. If you have any questions about this, you should ask the Embassy, High Commission or Consulate of the country of your present nationality.

Who can apply to become a Canadian citizen?

If you are applying as an adult you must:

- be 18 years of age or older;
- be a permanent resident (landed immigrant) in Canada;
- have resided in Canada for a total of 3 years (1095 days) out of the 4 years on the day before you apply. You may count ½ time (up to a maximum of 730 half days which equals 365 days credit) for the time you resided in Canada before you became a permanent resident. The time you resided in Canada after you became a permanent resident counts as full time. Please complete the form “**How to Calculate Residence**” on page 3 of the application to determine if you meet residence requirements;
- know enough English or French to carry on a simple conversation; and
- know enough about Canada’s history, geography, government, and the rights and responsibilities of citizenship to pass a test (adults 60 years of age and over are exempt). For more information, see page 14 “What happens next?”

You must not

- be subject to any prohibition under the *Citizenship Act* (see Section 8 of the application); or
- be under a deportation order (asked by Immigration officials to leave Canada)

Are you applying too early?

If you apply too early you will not qualify. You will have to apply again later and pay new fees. To help you decide if you qualify, we have included a calculation sheet called “**How to Calculate Residence**” (page 3 of application). Use it to find out if you should apply now or later.

What you must send with this form

Fee See page 5 for information on the current fee and method of payment. **The fee is not refundable.** If you have printed this application from the web site a receipt is not included. You must order an original receipt as shown on page 5 “*Citizenship fees*”.

Documents You must send a **clear and legible photocopy** of:

1. your Canadian immigration record/paper (*Record of Landing* - IMM 1000)
2. 2 pieces of personal identification (for example, a driver’s license and a health insurance card)

Note: If supporting documents are not in English or French (for example, a marriage certificate issued in another country) you must supply a photocopy of each original document, a translation and an affidavit from the person who completed the translation. Translations from family members are not acceptable.

Note: Baptismal certificates, birth certificates and marriage certificates issued by the government of Quebec before **January 1, 1994** are no longer accepted for issuing a grant of Canadian citizenship. If you have one of these certificates you must obtain a new document. This can be done by contacting the office of the Registrar of Civil Status of Quebec at one of the following numbers: Québec - (418) 643-3900, Montréal - (514) 864-3900, elsewhere in the province - 1-800-567-3900. Information can also be obtained by visiting their Web site at www.etatcivil.gouv.qc.ca.

Photographs Your photo will appear on your wallet-size citizenship certificate.

You must provide 2 citizenship photos taken within the last 12 months. Take the form called “**Citizenship Photograph Specifications**”, included in this application kit, to the photographer to make sure you get the correct size photos. When you have your photo taken, do not wear a head covering unless you wear one because of your religion. When you pick up the photos at the photographer, check to make sure the size of the photos is correct and the back of the photo is dated and identified by the photographer.

Signature on both application and photos

The signature on your application and your photos must match. **Sign** your name in black or blue ink in the white signature area below each photo in the same manner you would sign any other official documents. **Do not print.** Put both signed photos in the small envelope provided with this form. **Do not staple, glue or otherwise attach the photos directly to the application.**

Application printed from the web site

Please note that if you have printed the application from the web site, there is no photo envelope provided. Therefore, we ask that you provide your own **envelope for each** set of photos.

Citizenship fees

What fees are required?

You must pay a **Processing Fee** and a **Right of Citizenship Fee** when you submit an application for Canadian Citizenship.

- **Processing Fee:** \$100 for each person.
- **Right of Citizenship Fee:** \$100 for each person 18 years of age or older.

Are fees refundable?

Processing Fee

The processing fee is not refundable. The processing fee will not be refunded, regardless of the final decision, once the Case Processing Centre has started processing the application.

After you have read this guide, you should be able to decide if you are eligible. Make sure that you are eligible **before** you pay your fees and that you provide all the information requested before you submit the application. **If you are found not to be eligible, the processing fee will not be refunded.**

Right of Citizenship Fee

The Right of Citizenship Fee will be refunded if the application is not approved.

How do I calculate the fees required?

Step 1: Use this chart to calculate the fees required

ADULT GRANT APPLICATION FEE				
	Citizenship Application Fee	Number of Persons	Amount per Person	Amount Due
	Processing Fee (\$100) and Right of Citizenship Fee (\$100)		x \$200	
Total				\$

Step 2: Fill out one receipt form (IMM 5401) for yourself and **other members of your family** if you are applying at the same time.

An original receipt must be used; **a photocopy is not acceptable.** You can order an original receipt from our Web site at <http://www.cic.gc.ca> or contact a Call Centre **agent**.

Step 3: Insert the “Total” on line **09 Citizenship or Immigration Services Fees**.

Do **not** complete the top two portions of the receipt; these will be completed by the financial institution.

Step 4: Complete the “Payer Information” sections on the reverse of the receipt.

If you already have an open file and know the client identification number that we have assigned to you, enter the number in the box provided for that purpose. If not, leave that box empty.

Step 5: Bring the receipt and your payment to the financial institution.

Do **not** make payment using the automated teller machines..

What if I make an incorrect payment?

If you are required to pay additional fees, the Case Processing Centre will send you a form (IMM 5412) which will indicate the amount required for correct payment. Not paying the correct fee will result in a delay in finalizing your application. This payment must also be paid at a designated financial institution.

If you have paid too much, your application will be processed and the amount of the overpayment will be refunded.

A cheque will be issued by Citizenship and Immigration Canada as soon as possible.

Where can the fees be paid?

Payment can be made at most financial institutions in Canada. Check with financial institutions in your area.

***Note:** There is no banking charge to pay. The service is free.*

What can I use to pay the fees?

The financial institution will let you know what form of payment it considers acceptable. Please note that personal cheques and travellers' cheques are not acceptable.

What if there is no local financial institution which will accept payment?

In this situation, you may pay the fees by mail. Call a Call Centre **agent** for instructions.

What does the financial institution do?

The financial institution will accept your payment. The financial institution will stamp and insert the amount paid in the upper two portions of the receipt. You will receive the top two portions of the receipt. **Make sure you are given these and that they have been stamped and completed before you leave the financial institution.**

***Note:** Do **not** present your application to the financial institution, only your receipt.*

What do I do after I have paid the fees?

Retain the top portion (Copy 1 – Client's copy) of the receipt which you have been given for your records. Attach the middle portion (Copy 2 – To be sent by client to Citizenship and Immigration Canada) to your completed application and mail it to the Case Processing Centre. **DO NOT SEND ANY OTHER FORM OF PAYMENT WITH YOUR APPLICATION.**

How to complete the form

Before completing the *Application for Canadian Citizenship - Adult*, please fill in Section 7(h) “How to Calculate Residence” to determine whether you should apply now or later. You may wish to make a photocopy of Section 7(h) to make your calculation in draft or use a pencil on the original.

COMPLETING THE APPLICATION FORM

Follow the instructions carefully. Delays will result if the application is not properly completed.

If you need more space to answer any questions please use an extra sheet.

FOLLOW THESE STEP BY STEP INSTRUCTIONS.

Section 1

You must indicate whether you would like service in English or French.

Section 2

You must indicate if you have any special needs. Special needs are described as:

- wheelchair access
- sign language interpretation
- personal assistance (for example, you will be accompanied by a care attendant, an interpreter, a seeing eye dog, a sighted guide, etc.)
- large print and audio cassette (*A Look at Canada*)

Section 3

If you have applied for Canadian citizenship before, tell us when you last applied.

Section 4

- A** Write down your surname/last name and given name(s), **as they appear on your *Record of Landing* (IMM 1000).**
- B** If you have legally changed your name since you came to Canada, tell us what the new name is. Remember to supply a clear and legible photocopy of your legal name change document (for example, provincial change of name certificate, court order, marriage certificate, adoption order, divorce decree, etc.)
- C** If you have used another name in the past, or are known by a name other than the one you listed above, write it down on the application form. (Other names can include your birth name, nicknames, call names, community names, etc.). You can use a separate piece of paper if required.
- D** The name on your citizenship certificate will be the **same** as the one shown on your *Record of Landing*, unless you have legally changed it after arriving in Canada. A legal name change must be supported by a copy of an approved amendment to your *Record of Landing*, or a provincial legal change of name document, or a provincial adoption order.

If you have not legally changed your name, you may still request that the citizenship certificate show a different name if you can provide a provincial health card, driver's license or an official school record issued by the provincial department responsible for education reading exactly the same as the name you are requesting.

If this change is significant, linking documentation showing the use of both old and new names, or the basis for the change, will be required as well as the provincial document. Examples of linking documents include a marriage certificate, a foreign change of name, an adoption order, or a foreign passport showing both names.

Please note that you cannot request a name change after your application has been submitted to Sydney, Nova Scotia.

Note: If you are submitting a Quebec issued document, see instructions in the section on Documents.

Section 5

- A** Write down your date of birth exactly as it appears on your *Record of Landing* or your amendment to the *Record of Landing* if you have already obtained one. This is the date of birth that will appear on your citizenship certificate. Indicate the place and country where you were born.

If the date of birth on the *Record of Landing* is not your correct birthday, it may be possible to change the information in your immigration records. Your *Record of Landing* will be changed only to correct mistakes made by Citizenship and Immigration Canada in recording the information you provided when you applied to come to Canada. If you are applying to correct your *Record of Landing*, **do not apply for citizenship until you have received a response to your request**. You may not change your birth date during the processing of your application for citizenship.

To apply for an amendment to your birth date, contact the Call Centre nearest you and ask for the **“Request to Amend the Immigration Record of Landing”** kit. This kit is also called an “IMM 5218 kit”. You may also obtain the kit from our Internet site. Amendments to the *Record of Landing* takes approximately 8 weeks. Please include this response with your citizenship application.

- B** Indicate whether you are male or female, how tall you are, the colour of your eyes and your legal marital status. We need this information for our records. The colour of your eyes and height will be shown on your citizenship certificate.

Section 6

- A** Provide your current home address, complete with postal code.
- B** If your mailing address is different from your home address, include your mailing address, complete with postal code.
- C** We may need to contact you by phone. List the telephone number(s) where you can be reached.
- D** Indicate how long you have lived at your current home address.

Section 7

In order for a Citizenship judge to make an assessment in respect to section 5(1)(c) of the *Act*, concerning your residence in Canada, in particular for the purpose of assessing whether Canada is the place where you regularly, normally or customarily live, complete Section 7 of the application in detail. You may be asked to provide original documentation to support the statements you make in Section 7.

- (a)** Give the date when you became a permanent resident. Please refer to box 45 of your *Record of Landing* document. If your *Record of Landing* document does not have a box 45, please insert your landing date.
- (b)** Give the date when you first came to Canada to live if different from a).
- (c)** Indicate if you are a citizen of any other countries. If yes, list the country (countries).
- (d)** Indicate if you obtained permanent residence in another country since becoming a permanent resident of Canada. If yes list the country (countries).
- (e)** If you have left Canada in the last 4 years (including vacations and trips to the United States), indicate YES and give details of all the time you spent away from Canada. If you have not travelled outside Canada in the last 4 years, check NO and move to Section F.

- (f) List all of your addresses including foreign addresses for the last 4 years.
- (g) Complete this form to ensure that you meet the residence requirement of 1095 days. You must include this form with your application.

Section 8

PROHIBITIONS UNDER THE *CITIZENSHIP ACT*

Certain conditions spelled out in the *Citizenship Act*, may affect your application for citizenship. To find out if this applies to you go to Section 8 of the application. If any of the questions in Section 8 of the application applies to you, you must provide details. For further information, please call a Call Centre (see page 2 of the instructions).

The Registrar of Canadian Citizenship must check with the Royal Canadian Mounted Police and the Canadian Security and Intelligence Service to find out if there are any criminal or security reasons which could prevent you from acquiring Canadian citizenship. Also, your entry to Canada and your status will be verified with Immigration officials.

You may be required to provide fingerprints to ensure that you are not prohibited under the *Citizenship Act*.

Section 9

CONGRATULATORY LETTER

If you check the “YES” box:

- You authorize Citizenship and Immigration Canada to provide your name, address and preferred official language to your federal Member of Parliament so that he/she can send you a letter of congratulations once your Canadian citizenship is granted.

If you check the “NO” box:

- Citizenship and Immigration Canada will not forward the information concerning you to your Member of Parliament.

Section 10

(a) NATIONAL REGISTER OF ELECTORS - AUTHORIZATION

When you become a Canadian Citizen, 18 years old or older, you will have the right to vote in federal elections and referendums. In order to vote, your name must be on the list of electors, a list that tells election officials who can vote. The list of electors is produced from the information contained in the National Register of Electors, a database created and maintained by Elections Canada.

It is important to have your name added to the National Register of Electors as soon as your citizenship is granted, so that your name will be automatically included on the list of electors when a federal election or referendum is called. To have your name added, you must check the “YES” box in Section 10(a).

If you check the “YES” box in Section 10 (a):

- You authorize Citizenship and Immigration Canada to provide your name, address, gender and date of birth to Elections Canada so that your name can be added to the National Register of Electors.
- Your information will be provided to Elections Canada only after your Canadian citizenship has been granted.

If you check the “NO” box in Section 10 (a):

- Citizenship and Immigration will not give your information to Elections Canada.
- You will not be on the list of electors automatically.
- You will still have the right to vote in federal elections and referendums.

- In the event of an election or referendum, you will have to take the necessary steps to be put on the list before you can vote, which means you will have to provide adequate identification that includes your name, address and signature.

Your personal information is protected

Citizenship and Immigration Canada cannot provide information to Elections Canada without your consent. Information contained in the National Register of Electors can only be used for electoral purposes, as described in the *Canada Elections Act*. Your information is also protected by the *Privacy Act*.

For more information, call toll-free: 1-800-INFO-VOTE (1-800-463-6868) or visit the Elections Canada Web site at www.elections.ca.

(b) QUÉBEC'S PERMANENT LIST OF ELECTORS - AUTHORIZATION.

For Québec residents only.

When you become a Canadian citizen, you will have the right to vote. As soon as you become a Canadian citizen, you may want to have your name entered on Québec's permanent list of electors.

What is Québec's Permanent list of electors?

The Permanent list of electors is the registry of persons who are entitled to vote during elections and referendums in Québec. Those persons whose name appears on this list have the right to vote in provincial, municipal and school elections. The Chief Electoral Officer of Québec is responsible for drawing up and updating the Permanent list of electors.

If you check the "YES" box in Section 10 (b):

- You authorize Citizenship and Immigration Canada to provide your name, address, gender and date of birth to the Chief Electoral Officer of Québec so that your name can be added to the Permanent list of electors;
- Your information will be provided to the Chief Electoral Officer of Québec only after your Canadian citizenship has been granted.

If you check the "NO" box in Section 10 (b):

- Citizenship and Immigration Canada will not give your information to the Chief Electoral Officer of Québec;
- To be able to vote in a provincial, municipal or school election, you will have to go to the revision office and present two supporting documents to register your name on the list of electors.

Your personal information is protected.

Under the *Election Act* of Québec, the information provided by Citizenship and Immigration Canada to the Chief Electoral Officer may only be used for election purposes. The computer systems of Citizenship and Immigration Canada and those of the Chief Electoral Officer of Québec are not linked. Citizenship and Immigration Canada will not disclose to the Chief Electoral Officer of Québec the information needed to register you on the Permanent list of electors without your consent.

For more information, call toll-free: 1-888-ELECTION (1-888-353-2846) or visit the Chief Electoral Officer of Québec Web site at www.dgeq.qc.ca.

Section 11

You must **sign** the application with the signature you currently use on other official documents. Write down the date and place. Date the application the same day you sign it. Make sure you are eligible for citizenship before that date because the application fee is not refundable.

You must **sign** the bottom of the photographs with the same signature used on the application and on other official documents.

The application must be signed and dated before it is mailed to CPC Sydney. Citizenship and Immigration Canada will use the date you sign your application for the purpose of determining whether you meet the applicable criteria. If your application is not signed and dated, it will be returned to you. Your application will also be returned to you if it is stale-dated (we receive an application signed more than 3 months ago) or if it is post-dated (we receive an application dated into the future).

Make sure that you are eligible for citizenship on the day before you sign the application.

Section 12

The individual, authorized officer of a firm or organization who assisted in the completion of this application must complete and sign this section.

Once you have completed **all** the sections of your application, mail it to the Case Processing Centre-Sydney address found on page 4 of these instructions. Remember to include your photographs and all supporting documents. **If you are sending more than one application (for example, applications for family members), you must send one receipt to cover all applications. Mail the receipt and all applications together in one envelope. That way they will be processed together.**

Where to send your application

On the envelope to mail your application, print
:

Your Name
Your Address
Your Postal Code

**Case Processing Centre - Sydney - Grant Adults
P.O. Box 7000
SYDNEY NS B1P 6V6**

- Print your name and address in the top left corner of the envelope.

What happens next?

To start the processing, send your completed application form to the address on page 4 of the instructions.

You will receive a letter acknowledging your application(s), and a study book called *A Look at Canada*. If you are an adult between the ages of 18 and 59, you will be asked to write a test and/or to appear before a citizenship judge for an oral test. To pass the test you must demonstrate an understanding of:

- the right to vote in elections in Canada;
- the right to run for elected office in Canada;
- voting procedures and how to register yourself as a voter.

You will also be asked questions to check your knowledge and understanding of:

- Canada's history;
- Canada's geography; and
- the rights and responsibilities of citizenship.

The test will take about 30 minutes to complete. If you are asked to appear in person before a citizenship judge, your personal interview will take about 15 to 30 minutes. All of the questions on the citizenship test or the questions asked by the citizenship judge are based on the information in the study guide, *A Look at Canada*.

Applicants for citizenship are also expected to demonstrate a knowledge of English or French. For example, you will be asked to respond to instructions; take part in a conversation about personal experience and/or fill out a form. If you think you might have difficulty meeting this requirement, it is advisable that you attend language classes **before** applying for citizenship. If you are 60 years of age or older, you do not have to write the citizenship test. We will review the information and documents and we will contact you if further information or documents are required.

If you meet the requirements for citizenship, your local citizenship office will let you know when and where to go to attend a citizenship ceremony.

WARNING: If you send us an application that has any misleading or fraudulent information on it, you can be charged with a criminal offence, and you may be subject to criminal prosecution in a court and refusal of your application for citizenship.

Citizenship and Immigration Canada has a quality assurance program. In this program, some applications are randomly selected for special review. The review means that you might be called to an interview with a Citizenship and Immigration official, so that we can make sure that all the documents you gave us are correct, and that your child's application was completed properly. The interview is very short, and should not result in any delay to the processing of your application.

REMEMBER: You must advise us of any change of address or telephone number by calling a Call Centre or by entering your new address on the Web site <http://www.cic.gc.ca> and then clicking on the "On-line Service - Change of Address" feature.



**Application for Canadian Citizenship -
Adults (18 years of age and older)
Under Subsection 5(1)**

Receipt no.

Certificate no.

Before you start, read the instructions

Please PRINT in ink or TYPE

Protected when completed

1 I want service in English ☐ **OR** French ☐ Please check (✓) one

2 I have special needs No ☐ Yes ☐ If yes, explain:

3 I have applied for Canadian citizenship before No ☐ Yes ☐ When?
Year

For official use only

4 A Name (exactly as is shown on my immigration document)

Surname/Last name

Given name(s)

B Legal name change since I came to Canada

No ☐ Yes ☐ If yes, provide legal name change document.
(See instructions in Section 4 about Quebec issued documents)

To:

Surname/Last name

Given name(s)

C Other names used (example maiden name or name at birth)

Surname/Last name

Given name(s)

Use another piece of paper if you need more space.

D Name you want on citizenship certificate (documentation required)

Surname/Last name

Given name(s)

5 A Birth details Date Day Month Year Place City, town, etc. Country

B Personal information

Sex Male ☐ **OR** Female ☐

Height

OR
cm ft in

Colour of eyes

Marital status

Single ☐

Married ☐

Widowed ☐

Divorced ☐

Separated ☐

6 A Home address
 Postal code

B Mailing address (if different from home address)
 Postal code

C Telephone number(s) Home () Work () Ext.

D I have lived at this address year(s) and month(s)

7 (a) Date you became a permanent resident?

Day Month Year

(b) When did you first come to live in Canada if different from (a)?

Day Month Year

No ☐ Yes ☐

If yes, please list the country (countries).

--

No ☐ Yes ☐

If yes, please list the country (countries).

--

No ☐ Yes ☐

If yes, please list all of your trips outside of Canada (including vacations and trips to the United States) in the last 4 years.

Use another piece of paper if you need more space.

List all of your addresses (including foreign addresses) in the last 4 years.

Use another piece of paper if you need more space.

7 (g)

HOW TO CALCULATE RESIDENCE

The *Citizenship Act* requires a person to reside in Canada 1095 days (3 years) in the 4 years immediately before the date of the application. You may count ½ time (up to a maximum of 730 half days which equals 365 days) for the time you resided in Canada before you became a permanent resident. The time you resided in Canada after you became a permanent resident counts as full time. **Remember, you count only the last 4 years.** For example, if you apply for citizenship on November 1, 2000 you calculate your time in Canada from November 1, 1996. Any time in Canada before November 1, 1996 is not counted. **To assist you in calculating your residence in Canada complete this form and include it with your application.**

Criminal activity may affect your residence. If you think this may apply to you, please contact the call centre.

SECTION 1 CALCULATION OF TIME AFTER PERMANENT RESIDENT STATUS

Everyone must complete this section.

- A** Enter the date you became a permanent resident on Line A.
(See box 45 on your IMM 1000).
Note: If you have been a permanent resident for more than 4 years, enter 1460 on Line C.
- B** Enter the date you will sign your application on Line B.
- C** Total the number of days between the date you became a permanent resident (A) and the date you will sign your application (B). Enter this number on Line C.
IMPORTANT: If this number is more than 1460 (4 years) then enter 1460 on Line C.
If this number is less than 730 days, you are not eligible yet.
- D** If you have left Canada between the date in A and the date in B, enter the total number of days absent on Line D.
- E** Subtract Line D from Line C ($C - D = E$). Enter this number on Line E.
If this number is at least 1095 days, you do not have to complete Section 2.
You are eligible to apply for citizenship. If the total is less than 1095, go to Section 2.

A	<input type="text"/>
B	<input type="text"/>
C	<input type="text"/>
D	<input type="text"/>
E	<input type="text"/>

SECTION 2 CALCULATION OF TIME BEFORE PERMANENT RESIDENT STATUS

Complete all of Section 2 if you were in Canada before becoming a permanent resident.
Remember: You count only the 4 years preceding the date you will sign your application. If you were not in Canada prior to becoming a permanent resident, write "0" on Line K and complete Line L.

- F** On Line F enter either the date you arrived in Canada or the date 4 years prior to the date on Line B if you arrived in Canada more than 4 years ago.
Example: The date you arrived in Canada was October 20, 1995. The date on Line B is November 1, 2000 and 4 years prior to this date is November 1, 1996. November 1, 1996 is the date you enter on Line F.
- G** Enter the date you became a permanent resident on Line G.
(Same date as Line A)
- H** Total the number of days between the date in F and the date in G. Enter this number on Line H.
If this number is more than 730 (2 years), enter 730 on Line H.
- I** If you have left Canada between the date in F and the date in G, enter the total number of days absent on Line I.
- J** Subtract Line I from Line H ($H - I = J$). Enter this number on Line J.
- K** Divide the number in J by 2 ($J \div 2 = K$). Enter this number on Line K.
If this number is more than 365, the calculation has not been done correctly.
- L** Add the number of days in E to the number of days in K ($E + K = L$).
If this number is at least 1095 days, you are eligible to apply.

F	<input type="text"/>
G	<input type="text"/>
H	<input type="text"/>
I	<input type="text"/>
J	<input type="text"/>
K	<input type="text"/>
L	<input type="text"/>


If you have less than 1095 days in Canada because of absences outside of Canada you may still apply for citizenship. It will be up to a judge to determine if those absences affect your application. There is no refund of the processing fee if your application is not approved because you do not meet the residence requirement.

The *Citizenship Act* requires a person to have accumulated 3 years (1095 days) in the past 4 years on the day before the application. Only a citizenship judge may determine if you meet the residence requirement if you do not have this many days.

8 PROHIBITIONS UNDER THE CITIZENSHIP ACT

1. Are you now or have you ever been in the last 4 years:
 - an inmate of a penitentiary, jail, reformatory, or prison?
 - on probation?
 - on parole?
2. In the past 3 years, have you been convicted of an indictable crime or a crime under the *Citizenship Act*?
3. Are you now charged with a crime, or a crime under the *Citizenship Act*?
4. Are you now, or have you ever been, under a deportation order (have you been asked by Immigration officials to leave Canada)?
5. Are you now under investigation for or charged with a war crime or a crime against humanity or have you ever been convicted of a war crime or a crime against humanity?
6. In the past 5 years, have you had Canadian citizenship which has been taken away (revoked)?

I have read and understand the prohibitions under the *Citizenship Act*. I declare that these prohibitions:

- ☐ Do not apply to me.
- ☐ Do apply to me.  Provide details:

9 CONSENT TO DISCLOSE PERSONAL INFORMATION

CONGRATULATORY LETTER:

Request for authorization

Federal Members of Parliament (M.P.s) send a letter of congratulations to new citizens in their ridings. Do you authorize Citizenship and Immigration Canada to forward your name, address and preferred official language to your Member of Parliament? No other information will be forwarded.

☐ YES

☐ NO

This information will be disclosed once your Canadian citizenship is granted.

10 CONSENT TO DISCLOSE PERSONAL INFORMATION

(a) NATIONAL REGISTER OF ELECTORS:

Request for authorization

Canadian citizens who are 18 years of age or older have the right to vote in federal elections and referendums.

Elections Canada needs your authorization to add your name to the National Register of Electors to ensure that you are included on the list of electors for federal elections and referendums.

Do you authorize Citizenship and Immigration Canada to forward your name, address, gender and date of birth to Elections Canada so that this information can be added to the National Register of Electors?

☐ YES

☐ NO

No information will be forwarded to Elections Canada until you acquire Canadian citizenship. By law this information will be used for electoral purposes only.

For more information, please refer to Section 10 of "How to Complete this Form".

(b) QUÉBEC'S PERMANENT LIST OF ELECTORS:**Request for authorization**

To make sure that you are on the list of electors for provincial, municipal or school elections, the Chief Electoral Officer of Québec needs to add your name to Québec's Permanent list of electors.

Do you authorize Citizenship and Immigration Canada to forward your name, address, gender and date of birth to the Chief Electoral Officer of Québec so that this information can be added to the permanent list?

☐ YES

☐ NO


No information will be forwarded until you acquire Canadian citizenship. By law this information will be used for electoral purposes only.

For more information, please refer to Section 10 of "How to Complete This Form".

11 SIGNATURE OF APPLICANT

I agree to advise Citizenship and Immigration Canada if any information on this form changes before I take the Oath of Citizenship. I understand the contents of this form. I declare that the information provided is true, correct, and complete, and that the photographs enclosed are a true likeness of me. I understand that if I make a false declaration, or fail to disclose all information material to my application, I could lose my Canadian citizenship and be charged under the *Citizenship Act*.

I have indicated in Section 8 whether the prohibitions apply to me.

 **Signature of APPLICANT** _____ **Place** _____ **Date**

Day	Month	Year

IMPORTANT NOTE:


Remember to make sure that you are eligible to apply for citizenship on the day before you SIGN this application.

12 INDIVIDUAL, FIRM OR ORGANIZATION WHO ASSISTED IN THE COMPLETION OF THIS APPLICATION (The applicant does not complete this section)

Name of individual who assisted in completing this application form: _____

Name of firm, organization _____

Address _____

 **Signature of Individual** _____ **Date**

Day	Month	Year

REMEMBER:

**If you are sending more than one application, send all of them together in one envelope.
The applications will be processed together.**

**Protected Information
Personal Information Bank CIC PPU 050**

Information in this form is collected under the *Citizenship Act* to determine eligibility for the grant of Canadian citizenship and to maintain a record of persons to whom citizenship certificates were issued. Under the *Privacy Act*, you have the right to access, request correction of or have a notation attached to the information concerning yourself.



CITIZENSHIP PHOTOGRAPH SPECIFICATIONS

Notes to the applicant

TAKE THIS PAGE WITH YOU TO THE PHOTOGRAPHER

- Citizenship photographs are not the same as passport photographs.

Notes to the photographer

Please make sure that you provide:

- 2 identical photographs (black and white or colour) produced from the same untouched negative, or exposed simultaneously by a split-image or multi-lens camera;
- the name of the photographer or the studio, the studio address and the date the photos were taken on the back of the photographs.

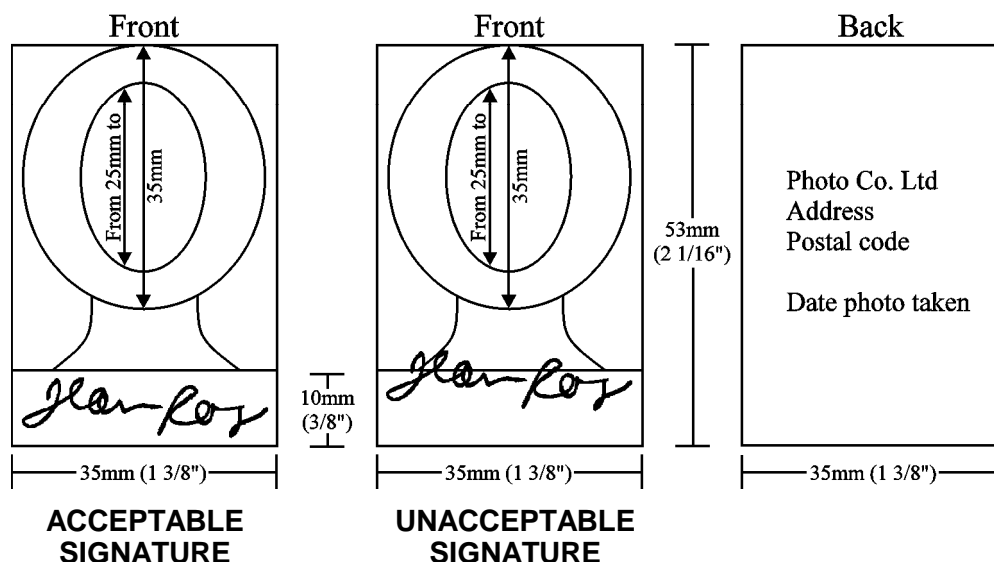
The photographs must:

- show a full front view of the person's head centered in the middle of the photograph;
- have a plain white background;
- have a plain white signature strip (no more than 10mm and no less than 6mm deep) at the bottom;
- be produced on single weight matte paper.

The photographs must measure:

- 35mm x 53mm finished size;
- between 25mm and 35mm from chin to crown.

Applicants 14 years of age and over must sign within the white signature strip below each photo.
For applicants 13 years of age and under leave signature strip blank. Parent must NOT sign child's photo.



Your signature must fit entirely within the white signature strip that appears at the bottom of your photographs. Your photographs will be returned to you if any portion of your signature extends outside the white strip.

Important Notice

Fees Receipt Form IMM 5401

Form IMM 5401 is **not** included in the Internet version of this application kit because an original receipt with a unique serial number must be used. An original receipt can be ordered over the Internet at the following address:

www.canadapost.ca/tools/docp/CIC/bin/hpm-e.asp

or may be obtained by contacting a CIC Call Centre.