



Request to change the details of an application or a registration

Request to change the details of a designation under the Madrid Protocol

**The Patent Office
Trade Marks Registry**
Cardiff Road, Newport
South Wales NP10 8QQ

Please refer to notes for guidance on completing this form

<p>1. Give details of the applications or registrations</p> <p><i>or</i></p> <p>the designations under the Madrid Protocol this will affect:</p> <p>Do you wish to change:</p> <p>a) All of the trade marks belonging to this proprietor</p> <p><i>or</i></p> <p>b) Only those listed</p> <p><i>(indicate a) or b) as appropriate)</i></p>	<table border="1"> <thead> <tr> <th>Number(s)</th> <th>(Lowest) Class</th> <th>Licensee numbers (if applicable)</th> </tr> </thead> <tbody> <tr> <td>Number(s)</td> <td>(Lowest) Class</td> <td>Licensee numbers (if applicable)</td> </tr> </tbody> </table>	Number(s)	(Lowest) Class	Licensee numbers (if applicable)	Number(s)	(Lowest) Class	Licensee numbers (if applicable)
Number(s)	(Lowest) Class	Licensee numbers (if applicable)					
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<p>2. Full name, address and postcode of the proprietor or the licensee on the record</p> <p>Trade Marks ADP number <i>(if you know it)</i></p>							
<p>3. Do you wish to record a change of:</p> <p>a) name of the proprietor <i>[for designations under the Madrid Protocol see note a]</i></p> <p>b) name of the licensee <i>(s)</i></p> <p>c) name of person having an interest in the mark</p> <p>d) address of the proprietor <i>(s)</i> <i>[for designations under the Madrid Protocol see note a]</i></p> <p>e) address of the licensee <i>(s)</i></p> <p>f) address of the person having an interest in the mark</p> <p><i>(indicate a) to f) as appropriate)</i> <i>For other changes please see Section 5</i></p>							
<p>4. New name or address and postcode to be entered on the Register or Supplementary Register</p>							

<p>5. Other amendments</p> <p>a) give details of the changes <i>(including, if appropriate, specifications)</i></p> <p>b) give details if the change is because of a clerical error</p>	
<p>6. Name of agent <i>(if appropriate)</i></p> <p>‘Address for service’ in the United Kingdom to which all correspondence should be sent <i>(including postcode)</i> <i>[see note j]</i></p> <p>Trade Marks ADP number <i>(if you know it)</i></p> <p>Your reference</p>	
<p>Signature</p>	<p>Declaration</p> <p><i>I declare that there has been no change in the actual proprietorship of the application(s) or registration(s).</i></p>
<p>Name <i>(block capitals)</i></p>	
<p>Date</p>	
<p>Name and daytime telephone number of person to contact</p>	
<p>State number of sheets attached to this form</p>	

Specific notes

a) This form is used if there is a:

- change in the name or address of the proprietor, licensee or any person with an interest recorded against an application or registration. (Rule 38 of the Trade Marks Rules 1994 refers); or*
- change in the name or address of a licensee or any person with an interest recorded against an international trade mark (UK).*

If there is a change of name and address of the holder of an international trade mark then complete WIPO form MM9(E) which is actioned by WIPO in Geneva.

- b) If there has been a change in the actual proprietorship of the trade mark then complete form TM16 instead of this form. If there has been a change in ownership of an international trade mark then complete WIPO form MM5(E) which is actioned by WIPO in Geneva.*
- c) If there has been a change in the identity or a change in the address of a licensee then complete form TM51 instead of this form.*
- d) If you want to amend the representation of a registered trade mark then complete form TM25 instead of this form.*
- e) If you wish to part surrender goods from a registered trade mark then complete form TM23 instead of this form. If you want to record a limitation of the list of goods and services of an international trade mark then complete WIPO form MM6(E) which is actioned by WIPO in Geneva.*
- f) This form may also be used for other amendments such as those stemming from a clerical error.*

General notes

- g) Complete the form in capital letters or type it.*
- h) If there is not enough space for your answer to any section of this form, use separate sheets. Number each one and write on the form how many extra sheets you have used.*
- i) Once you have completed the form you must remember to sign and date it.*
- j) If your address for service is different from your agent then please give us full details of both.*
- k) If you need help or have any questions, please contact the Trade Marks Registry on 08459 500505.*