



CITIZENSHIP Canada

Application to Renounce Canadian Citizenship Under Subsection 9 (1)



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Application to Renounce Canadian
Citizenship (CIT 0302)E
Citizenship Photograph Specifications
(CIT 0445)E
Receipt (IMM 5401)

**Cette trousse est également
disponible en français**

Contact information

If you need help with this application kit or you want to obtain another type of kit, please visit our Web site at <http://www.cic.gc.ca> or phone a Call Centre. **The Call Centres are accessible only in Canada.**

If you live outside of Canada, refer to our Web site or contact the Canadian Embassy, High Commission or Consulate for information.

Location	Phone Number	Remarks
If you are in MONTREAL or surrounding area, call	(514) 496-1010	To speak with an agent, call between 07:00 and 17:00 EST
If you are in TORONTO , GREATER TORONTO or MISSISSAUGA , call	(416) 973-4444	To speak with an agent, call between 08:00 and 16:00 EST
If you are in VANCOUVER or local calling area, call	(604) 666-2171	To speak with an agent, call between 08:00 and 16:00 PST
If you are ANYWHERE ELSE in CANADA , call	1-888-242-2100	Toll free number
If you have a hearing disability and use a teletypewriter, you may access our TTY service at	1-888-576-8502	Service is accessible Monday to Friday, between 07:00 and 19:00 EST Toll free number

Using the Call Centre Service

The Call Centre system can help answer some of your questions and can be used to order application kits. It is available 24 hours a day. It is an automated system that can be accessed using a touch tone phone. If you don't have a touch tone phone or need to speak to an agent, you must call during normal working hours.

To access the automated service, dial the applicable number above. Have a pen and paper ready to record the information you receive. Select the language you want to use, either "1" for English or "2" for French. Next, select the service you want to use:

- Press "1" for Citizenship information
- Press "2" for Immigration information
- Press "3" to advise us of your change of address
- Press "4" for information on passports, birth certificates or other documents

Citizenship Application Kits

Canadian Citizenship (Adults)
Canadian Citizenship (Minors)
Search of Citizenship Records

Citizenship Certificate (Proof from Inside Canada)
Citizenship Certificate (Proof from Outside Canada)

Application for Canadian Citizenship under 5(2)(b)
Application to Resume Canadian Citizenship
Application to Renounce Canadian Citizenship
Application to Register and Retain Canadian Citizenship

This guide is not a legal document. Detailed eligibility requirements are available through the *Citizenship Act* and *Regulations* or through one of the CIC Call Centres. Programs or services may change with little notice; details should be verified with the Call Centre.

This publication is available in alternative formats upon request. Contact a Call Centre for more information.

Overview

This application is for an adult Canadian citizen **who wishes to renounce his or her Canadian citizenship**. To renounce your Canadian citizenship you must prove you are a Canadian citizen. You must also prove that you are, or will become a citizen of a country other than Canada, if this application to renounce is approved.

Before you apply

Read the instructions carefully. They contain important information. Be sure you are eligible to apply before you submit your application. There is no refund of the processing fee.

If you renounce your Canadian citizenship, you lose all the rights and privileges of a Canadian citizen. If you have any questions about this, you should ask the Canadian Embassy, High Commission or Consulate if you are residing outside Canada, or contact the call centre nearest you, if applying from within Canada.

Who can apply to renounce their Canadian citizenship?

To qualify to renounce your Canadian citizenship you must:

- not reside in Canada;
- be a Canadian citizen;
- be a citizen of a country other than Canada, or show that you will become a citizen of a country other than Canada, if your application to renounce is accepted;
- not be a threat to Canada's security or part of a pattern of criminal activity;
- be 18 years of age or older;
- understand the significance of renouncing your Canadian citizenship.

What you must send with your application

Fee	<p>If you are living outside Canada, contact a Canadian Embassy, High Commission or Consulate for information regarding the current fee and method of payment.</p> <p>If you are living in Canada, refer to the Citizenship fees section for information on the current fee and method of payment. The fee is not refundable. If you have printed this application from the Web site a receipt is not included. You must order an original receipt as shown in the Citizenship fees section.</p>
Documents	<p>You must send originals or clear and legible certified true copies. An authorized person must swear or affirm that the copies are true copies of the originals. Within Canada, an authorized person can be a commissioner of oaths, a notary public or a justice of the peace.</p> <p>Outside Canada, an authorized person can be a foreign service officer, a judge, a magistrate, an officer of a court of justice or a commissioner authorized to administer oaths in the country in which the person is living.</p> <p>Documents needed are:</p> <ul style="list-style-type: none">• a birth certificate or, if unobtainable, other evidence that establishes your date and place of birth;• evidence that establishes your Canadian citizenship (certificate of Canadian citizenship or Canadian birth certificate);

- evidence that establishes that you are, or will become a citizen of a country other than Canada, if your application to renounce Canadian citizenship is approved;
- evidence you live outside Canada;
- two (2) additional pieces of identification.

Note: *If supporting documents are not in English or French you must supply the document, a translation of the document and an affidavit from the person who completed the translation. Translations by family members are not acceptable.*

Failure to include the necessary documents (e.g. 2 pieces of identification) will result in delays in processing your application.

Please note that additional documents may be required during the processing of your application.

Photographs You must provide one (1) citizenship photo taken within the last 12 months. Take the *Citizenship Photograph Specifications* form, included in this application kit, to the photographer to make sure you get the correct size photo. When you have your photo taken, do not wear a head covering unless you wear one because of your religion.

When you pick up the photo, check to make sure the size of the photo is correct and the back of the photo is dated and identified by the photographer.

Signature on both application and photo

You must sign the application and photo. **If your application is not signed and dated it will be returned to you.** The signature on your application and your photo must match. Sign your name in black or blue ink, in the white signature area below the photo, in the same manner you would sign any other official documents. Do not print. Put the signed photo in the small envelope provided with this form. **Do not staple, glue or otherwise attach the photo directly to the application.**

Application printed from the Web site

Please note that if you have printed this application from the Web site, there is no photo envelope provided. Therefore, we ask that you provide your own envelope.

Citizenship fees

What fees are required?

You must pay a **Processing Fee** when you submit an application to renounce Canadian citizenship. **The processing fee is \$100.00 per person.** Please note that personal cheques and travellers' cheques are not acceptable forms of payment.

If you reside outside Canada, please contact a Canadian Embassy, High Commission or Consulate for information on fees and where to send your application form

Are fees refundable?

The processing fee will not be refunded, regardless of the final decision, once the Case Processing Centre has started processing the application.

If you reside outside Canada, proceed to the next section [How to complete the application form](#).

How do I calculate the fees required?

Step 1: Use this chart to calculate the fees required

	PROCESSING FEE	Number of Persons	Amount per Person	Amount Due
Renunciation of Canadian Citizenship			x \$100	
Total				\$

Step 2: Fill out one receipt form (IMM 5401) for yourself and **other members of your family** if you are applying at the same time.

An original receipt must be used; **a photocopy is not acceptable.** You can order an original receipt from our [Web site](#) or by contacting a Call Centre agent. (see the [Contact Information](#) section)

Step 3: Insert the Total on line **09 Citizenship or Immigration Services Fees**. Do **not** complete the top two portions of the receipt; these will be completed by the financial institution.

Step 4: Complete the "Payer Information" sections on the reverse of the receipt.

If you already have an open file and know the client identification number that we have assigned to you, enter the number in the box provided for that purpose. If not, leave that box empty.

Step 5: Bring the receipt and your payment to the financial institution. Do **not** make payment using the automated teller machines.

What if I make an incorrect payment?

If you are required to pay additional fees, the Case Processing Centre will send you a form (IMM 5412) which will indicate the amount required for correct payment. Not paying the correct fee will result in a delay in finalizing your application. This payment must be paid at a designated financial institution.

If you have paid too much, your application will be processed and the amount of the overpayment will be refunded. A cheque will be issued as soon as possible.

Where can the fees be paid?

Payment can be made at most financial institutions in Canada. Check with financial institutions in your area.

Note: There is no banking charge to pay. The service is free.

What can I use to pay the fees?

The financial institution will let you know what form of payment it considers acceptable.

What if there is no local financial institution which will accept payment?

In this situation, you may pay the fees by mail. Phone a Call Centre agent for instructions.

What does the financial institution do?

The financial institution will accept your payment. The financial institution will stamp and insert the amount paid in the upper two portions of the receipt. You will receive the top two portions of the receipt. **Make sure you are given these and that they have been stamped and completed before you leave the financial institution.**

*Note: Do **not** present your application to the financial institution, only your receipt.*

What do I do after I have paid the fees?

Retain the top portion (Copy 1 - Client's copy) of the receipt which you have been given for your records. Attach the middle portion (Copy 2 - To be sent by client to Citizenship and Immigration Canada) to your completed application and mail it to the Case Processing Centre. **Do not send any other form of payment with your application.**

How to complete the application form

Follow the instructions carefully. **Delays will result if the application is not properly completed, or if all of the necessary documents have not been submitted.** If you need more space to answer any questions please use an extra sheet of paper.

Warning: If you send us an application that has any misleading or fraudulent information on it, you can be charged with a criminal offence under federal law.

Follow these step-by-step instructions.
--

Section 1

You must indicate whether you would like service in English or French.

Section 2

- You must indicate if you have ever applied to renounce your Canadian citizenship before. Please check **no** or **yes**. If **yes** give the date you last applied.

Section 3

- You must indicate if you ever had a certificate of Canadian citizenship or naturalization by checking **no** or **yes**. If you check **yes**, write down the surname/last name, given names, certificate number and the date the certificate was issued.
- You must indicate whether you are returning the certificate of Canadian citizenship and/or the pink transmission copy of a certificate with your application. If not, indicate if the certificate was stolen, lost, or destroyed. Please indicate if the theft or loss was reported to police and give details, (e.g. a copy of the police report). **You must return any Canadian citizenship certificates in your possession. Failure to do so will result in delays in processing your application.**

Section 4

- A. Write down your surname/last name and given name(s), **as they appear on your Canadian citizenship certificate or birth certificate.**
- B. **If you have legally changed your name, indicate what your new name is.** Remember to supply the original or a certified true copy of your legal change of name document (for example, provincial/foreign government change of name certificate, court order, marriage certificate, adoption order, divorce decree, etc..)
- C. **If you have used another name in the past, or are known by a name other than the one you listed above, write it down on the application form.** (Other names can include your birth name, nicknames, call names, community names, etc...). Use a separate piece of paper if required.
- D. You may request that the certificate of renunciation of Canadian citizenship show a name other than the one on your Canadian citizenship certificate or birth certificate, if you can provide identification to support the name you are requesting. If this change is significant, linking documentation showing the use of both names, or the basis for the change will also be required. Examples of linking documents include a marriage certificate, a foreign change of name, an adoption order, a foreign passport showing both names, or a divorce decree.

Please note that you cannot request a name change **after** your application has been submitted.

Section 5

- A. Indicate if you are a citizen or a national of a country other than Canada by checking either **yes** or **no**. If yes, indicate the name of the country. If you are not a citizen of another country, indicate the name of the country of which you will become a citizen if your application to renounce Canadian citizenship is approved. Please attach proof.
- B. Indicate the reason(s) you wish to renounce your Canadian citizenship.

Section 6

Indicate if you live inside or outside Canada. Provide proof of residence.

- A. Provide your current home address complete with postal code (or foreign equivalent).
- B. If your mailing address is different from your home address, include your mailing address, complete with postal code.
- C. We may need to contact you by phone. List the phone number(s) where you can be reached.

Section 7

- A. Write down your date of birth exactly as it appears on your certificate of Canadian citizenship or your birth certificate. This is the date of birth that will appear on your certificate of Renunciation of Canadian citizenship. Indicate the place and country where you were born.
- B. Indicate whether you are male or female, your height, the colour of your eyes and your legal marital status.

If you received a certificate of Canadian citizenship on or after February 15, 1977, go to [Section 12](#).

Section 8

If you are a woman and married before January 1, 1947:

- Write down your husband's surname/last name, given name(s), country and date of birth.
- Write down the country in which you were married and the date of your marriage.
- Indicate if your husband is a Canadian citizen; if he is, provide the details.
- Write down the number from your husband's citizenship certificate, if he has one, and the date he acquired citizenship.

Section 9

If your most recent certificate of Canadian citizenship was issued before February 15, 1977 **or** you have never had a certificate, please list all absences from Canada of one (1) year or longer before 1977. List from the date you left Canada to the date you returned. Indicate in which country you were living and the reason for the absence.

Section 10

- A. Indicate if you are claiming Canadian citizenship by birth outside Canada to a Canadian parent.
- B. Indicate if you have entered Canada. If yes, write down the date you entered.
- C. Indicate if you were a British subject living in Canada before 1947. If yes, write down the date you entered Canada.

Section 11

Answer all questions on information regarding your parents:

- Indicate the relationship of your parents to you by indicating Natural or Adoptive.
- Write down your parents surname/last name, given name(s), date of birth and place/country of birth.
- Write down where your parents were married (if applicable) and the date of the marriage.
- Write down how your parents obtained Canadian citizenship.
- Indicate if your parents have left Canada for more than one (1) year before 1977. If yes, write the dates they were away and the country they were in.
- Indicate if your parents are or were citizens of a country other than Canada. If yes, write the details showing the country, date and how the citizenship was obtained.
- Indicate if your parents were employed in Canada by a foreign government or international agency. If yes, provide details.
- If your parents were born in Canada, indicate if one of his or her parents was employed by a foreign government or international agency. If yes, provide details.

Section 12

You must **sign** the application with the signature you currently use on other official documents. Indicate where and when (place and date) you signed your application. Make sure you are eligible to renounce your Canadian citizenship because the application fee is not refundable.

You must **sign** the bottom of the photograph with the same signature used on the application and on other official documents.

The application must be **signed and dated** before it is sent for processing. If your application is not signed and dated, it will be returned to you. Your application will also be returned to you if it is stale-dated (we receive an application signed more than 3 months ago) or if it is post-dated (we receive an application dated into the future).

Section 13

The individual, authorized officer of a firm or organization who assisted in the completion of this application must complete and sign this section.

Where to send your application

If you are living outside Canada, submit your application to a Canadian Embassy, High Commission or Consulate for processing.

or

If you are living in Canada, on the envelope to mail your application, print:

Your Name
Your Address
Your Postal Code

**Case Processing Centre - Sydney
Renunciation
P.O. Box 10000
SYDNEY NS B1P 7C1**

If you are sending more than one application (for example, applications for family members), you may send one receipt to cover all applications. Mail the receipt and all applications together in one envelope so that they will be processed together.

What happens next?

Once your application is received in Sydney, Nova Scotia, it will be reviewed and processing will begin.

Some applications may encounter delays and require more time for processing. In these cases, you will be contacted for more information or asked to supply additional documents.

If you are sending an application from outside Canada please allow up to eight (8) weeks for your application to be received at the Case Processing Centre (CPC) in Sydney, Nova Scotia, as mail service can vary between countries.

If your application is approved, you will receive a certificate of renunciation.

Remember: You must advise us of any change of address or telephone number. If you live outside Canada, you must advise us of any change by contacting a Canadian Embassy, High Commission or Consulate. If you live in Canada, you must advise us of any change of address or telephone number by calling a Call Centre or by entering your new address on our on-line change of address service on our [Web site](#).

Citizenship and Immigration Canada has a quality assurance program. In this program, some applications are randomly selected for special review. The review means that you might be called to an interview with a Citizenship and Immigration official, so that we can make sure that all the documents you gave us are correct, and that your application was completed properly. The interview is very short, and should not result in any delay to the processing of your application.



APPLICATION TO RENOUNCE CANADIAN CITIZENSHIP Under Subsection 9(1)

Receipt no.	
Client ID	File no.
Claim: (Section of Act)	
Certificate no.	
Return original document(s) <input type="checkbox"/>	Approved <input type="checkbox"/>
Signature _____ Date _____ D M Y	
Notify:	
Send certificate to:	

Before you start, read the instructions
Please PRINT in ink or TYPE

Protected when completed

For official use only

1 I want service in English ☐ OR French ☐ Please check (✓) one

2 Have you applied to renounce citizenship before? No ☐ Yes ☐ Date _____
Day Month Year

3 Have you ever had a certificate of Canadian citizenship or naturalization? No ☐ Yes ☐ ➔ If yes, give information that appears on the certificate.

Surname/Last name _____
Given name(s) _____
Certificate no. _____ Date _____
Day Month Year

My certificate of Canadian citizenship is: ☐ enclosed ☐ stolen ☐ lost ☐ destroyed

Was the theft/loss reported to police? No ☐ Yes ☐ ➔ Details _____

Note : It is illegal to have a certificate of citizenship or naturalization once you have renounced your Canadian citizenship. If you have any certificate of citizenship or naturalization or any pink transmission copy of a certificate, you have to send it back. Once your application to renounce Canadian citizenship is approved, you will receive a certificate of renunciation of Canadian citizenship.

4 A Name (exactly as is shown on my citizenship or birth certificate)

Surname/Last name _____
Given name(s) _____

B Legal name change No ☐ Yes ☐ ➔ If yes, provide legal name change document.

To: Surname/Last name _____
Given name(s) _____

C Other names used (example maiden name or name at birth)

Surname/Last name _____
Given name(s) _____

D Name you want on certificate of renunciation (documentation required)

Surname/Last name _____
Given name(s) _____

Use another piece of paper if you need more space.

5 A I am a citizen or a national of a country other than Canada. ➔ No ☐ Yes ☐ ➔ Name of country and attach proof. _____

IF NO
I will become a citizen of _____ once I renounce my Canadian citizenship. (attach proof)

B I hereby declare that I wish to renounce my Canadian citizenship for the following reasons:

6 I live outside Canada No ☐ Yes ☐ (attach proof)

A Home address _____ Postal code _____

B Mailing address (if different from home address) _____ Postal code _____

C Telephone number(s) Home (____) _____ Work (____) _____ Ext. _____

7

A Birth details Date

Day	Month	Year

 Place

City, town, etc.	Country

B Personal information Sex ☒ Male ☐ OR Female ☐ Height

	cm

 OR

	ft	in

 Colour of eyes

Marital status ☐ Single ☐ Married ☐ Widowed ☐ Divorced ☐ Separated ☐

IF YOU RECEIVED A CERTIFICATE ON OR AFTER FEBRUARY 15, 1977, GO TO SECTION 12.

8 If you are a woman and married before January 1, 1947, answer the following questions.
If you married for the first time **on** or **after** January 1, 1947, this question does not apply to you. Go to Section 9.

Information on your husband
(Provide details of every marriage before 1947.)

Husband's surname/last name

Given name(s)

Husband's country of birth

 Date of birth

Day	Month	Year

Country of marriage

 Date of marriage

Day	Month	Year

Is your husband a Canadian citizen? No ☐ Yes ☐ by birth ☐ or other ☐

Number on husband's citizenship certificate (if applicable)

 Date

Day	Month	Year

Please use another piece of paper if you need more space to list other marriages.

9 If you received a certificate before February 15, 1977 OR have never had a certificate, please list absences from Canada of 1 year or longer before 1977.

FROM D M Y	TO D M Y	DESTINATION What country did you go to?	REASON Why did you go to this country?

Please use another piece of paper if you need more space.

10 A Are you claiming Canadian citizenship by birth outside Canada to a Canadian parent? ☒ No ☐ Yes ☐

B Did you enter Canada? ☒ No ☐ Yes ☐ If yes, on what date did you enter Canada?

Day	Month	Year

C Were you a British subject living in Canada before 1947? ☒ No ☐ Yes ☐ If yes, on what date did you enter Canada?

Day	Month	Year


11 APPLICANT'S PARENTS

Answer all of the following questions:

Relationship to you	Natural father <input type="checkbox"/>	Adoptive father <input type="checkbox"/>	Natural mother <input type="checkbox"/>	Adoptive mother <input type="checkbox"/>																																																												
	FATHER		MOTHER																																																													
Surname/Last name			Maiden name																																																													
Given name(s)																																																																
Country and date of birth	Day Month Year 		Day Month Year 																																																													
Married in what country			Date of marriage Day Month Year 																																																													
Additional information	How did he obtain Canadian citizenship?		How did she obtain Canadian citizenship?																																																													
	Did he leave Canada for more than 1 year before 1977? No <input type="checkbox"/> Yes <input type="checkbox"/> From M Y To M Y Destination (Country) <table border="1"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>																																Did she leave Canada for more than 1 year before 1977? No <input type="checkbox"/> Yes <input type="checkbox"/> From M Y To M Y Destination (Country) <table border="1"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>																															
	Is he or was he a citizen of a country other than Canada? No <input type="checkbox"/> Yes <input type="checkbox"/> ➡ Give details (country, date and how citizenship was obtained)		Is she or was she a citizen of a country other than Canada? No <input type="checkbox"/> Yes <input type="checkbox"/> ➡ Give details (country, date and how citizenship was obtained)																																																													
	Was he employed in Canada by a foreign government or international agency? No <input type="checkbox"/> Yes <input type="checkbox"/> ➡ Give details		Was she employed in Canada by a foreign government or international agency? No <input type="checkbox"/> Yes <input type="checkbox"/> ➡ Give details																																																													
	If father was born in Canada, was one of his parents employed by a foreign government or international agency? No <input type="checkbox"/> Yes <input type="checkbox"/> ➡ Give details		If mother was born in Canada, was one of her parents employed by a foreign government or international agency? No <input type="checkbox"/> Yes <input type="checkbox"/> ➡ Give details																																																													

**12 SIGNATURE
OF APPLICANT**

I agree to advise Citizenship and Immigration Canada if any information on this form changes before the processing of my application is complete. I understand the contents of this form. I declare that the information provided is true, correct, and complete, and that the photograph enclosed is a true likeness of me. I understand that, if I make a false declaration or fail to disclose all information material to my application, my certificate of renunciation could be taken away and my renunciation deemed to have no effect and I could be charged under the *Citizenship Act*.

 **Signature**
of APPLICANT _____ **Place** _____ **Date**

Day	Month	Year

13 INDIVIDUAL, FIRM OR ORGANIZATION WHO ASSISTED IN THE COMPLETION OF THIS APPLICATION
(The applicant does not complete this section)

Name of individual who assisted in completing this application form: _____

Name of firm, organization _____

Address _____

 Signature of individual _____ **Date**

Day	Month	Year

REMEMBER:

**If you are sending more than one application, send all of them together in one envelope.
The applications will be processed together.**

**FAILURE TO INCLUDE THE NECESSARY DOCUMENTATION
WILL RESULT IN DELAYS IN PROCESSING YOUR APPLICATION.**

Protected Information
Personal Information Bank SSC/P-PU-050

Information in this form is collected under the *Citizenship Act* to determine eligibility for the grant of Canadian citizenship and to maintain a record of persons to whom citizenship certificates were issued. Under the *Privacy Act*, you have the right to access, request correction of or have a notation attached to the information concerning yourself.



CITIZENSHIP PHOTOGRAPH SPECIFICATIONS

Notes to the applicant

TAKE THIS PAGE WITH YOU TO THE PHOTOGRAPHER

- Citizenship photographs are not the same as passport photographs.

Notes to the photographer

Please make sure that you provide:

- 1 photograph (black and white or colour);
- the name of the photographer or the studio, the studio address and the date the photo was taken on the back of the photograph.

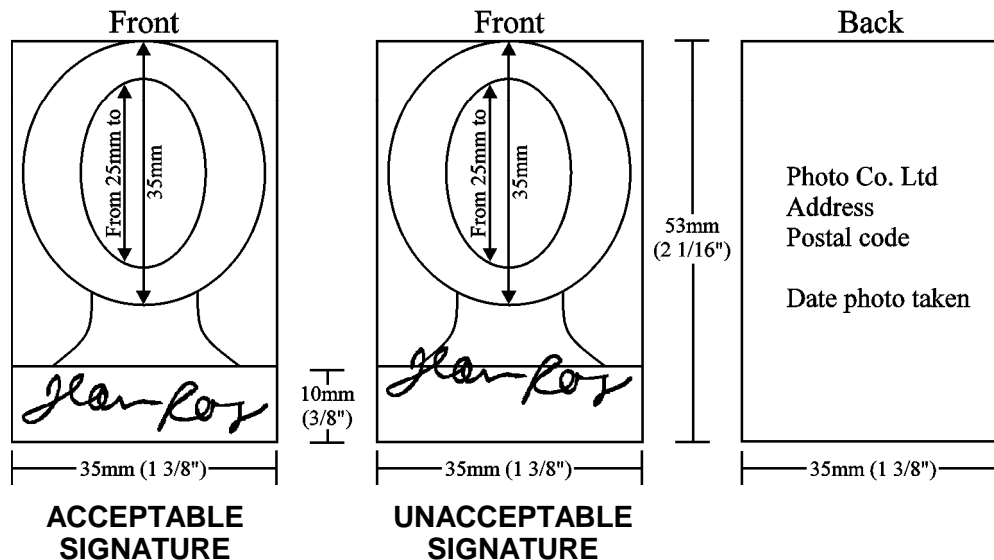
The photograph must:

- show a full front view of the person's head centered in the middle of the photograph;
- have a plain white background;
- have a plain white signature strip (no more than 10mm and no less than 6mm deep) at the bottom;
- be produced on single weight matte paper.

The photograph must measure:

- 35mm x 53mm finished size;
- between 25mm and 35mm from chin to crown.

Applicants must sign within the white signature strip below the photo.



Your signature must fit entirely within the white signature strip that appears at the bottom of your photograph. Your photograph will be returned to you if any portion of your signature extends outside the white strip.

Important Notice

Fees Receipt Form IMM 5401

Form IMM 5401 is **not** included in the Internet version of this application kit because an original receipt with a unique serial number must be used. An original receipt can be ordered over the Internet at the following address:

www.canadapost.ca/tools/docp/CIC/bin/hpm-e.asp

or may be obtained by contacting a CIC Call Centre.