

RESPONSE TO SUBMISSION OF UNSOLICITED IDEAS

From:

To:

Dear _____,

Thank you for your interest in our company in submitting your material for our review. We receive many ideas, proposals, and other materials, and also have many of our own projects under consideration and development. Therefore, it is possible that what is contained in your submission is already under planning or development, or has previously been considered.

- ☐ It is our company policy not to accept unsolicited ideas, proposals, or materials; therefore, we are returning your material unopened.
- ☐ It is our company policy not to accept unsolicited ideas, proposals, or materials; therefore, we are returning your material. Although we prefer to return such materials unopened, it was impossible to know that your package was such a submission until it was opened.
- ☐ If you would like us to consider your material, you will need to submit it along with an executed and witnessed copy of this form, agreeing to the following terms and conditions:
 1. We do not accept any responsibility for loss of the materials you submit, or for keeping your submission confidential, although we will use our best efforts to keep it confidential.
 2. Your submission will be returned to you only if you prepay return postage or freight.
 3. We agree that this document does not give us any rights in your submission, and we will not exploit your idea, proposal, or material in any way without first entering into an agreement for compensation.
 4. We will only pay compensation if all the following applies: a) we accept your idea, proposal, or material; b) we have received the idea, proposal, or material only from you (i.e., we will have no obligation to you if your idea, proposal, or material is currently under consideration, planning, or development by us); and c) we enter into a written agreement with you as to the

terms and conditions for use of your idea, proposal, or material and the compensation to be paid to you.

I understand and agree to the foregoing terms and conditions.

Dated: _____

Witness

Submitter